

**These are just a few of the jobs posted in Rochester, NY during the last week of December. For other jobs, check out [www.CareerBuilder.com](http://www.CareerBuilder.com) or the local listings at [www.democratandchronicle.com](http://www.democratandchronicle.com)**

### **PHYSICAL THERAPIST**

**Company: Stepping Stones Learning Center**

Description: Full-time, part-time and per diem classroom and community-based Physical Therapist positions available.

Contact: Allison Tursi, Phone: 585-467-4567, Fax: 585-467-6973

### **SPEECH THERAPIST?PATHOLOGIST**

**Company: Rainbow Preschool**

Description: Speech Therapist/ Pathologist to work with preschool children with disabilities at Rainbow Preschool. NYS certification required.

Contact: Phone: 585-589-5384

### **SPEECH PATHOLOGIST**

**Company: GBFC**

Description: FT, PT or per diem. To work with children from birth to 5 yrs of age in center and community. School calendar, flexible schedule, competitive pay. Masters, TOSHH certificate, NYS license or eligible required. CFY avail.

Contact: Call GBFC (585) 254-1590 or fax resume: (585) 254-1605.

### **SOFTWARE ENGINEER**

**Company: Blue Tie**

Description: Write web-based applications using a variety of technologies. Responsibilities include: reviewing business requirements, creating software specifications, documenting design, implementing code and participating in peer review. College degree or equivalent required. At least 5 years of experience in similar field.

Contact: Apply online at <http://jobs.bluetie.com>

### **ULTRASOUND TECH.**

**Company: PT Eastside OB/GYN office**

Description: Ultrasound Tech, PT. Flexible hours.

Requirements: Must be board certified.

Contact: Please call 585-697-0486

### **SOCIAL WORKER**

**Company: Volunteers of America Children's Center**

Social Worker: LMSW or LCSW required. Prior exp. w/children/families desired. Please send cover letter and resume by 1/2 /08 to Volunteers of America Children's Center 214 Lake Avenue Rochester, New York 14608.

Contact: Fax resume: 585-402-7248.

### **ADMINISTRATIVE COORDINATOR**

**Company: Unity Health System**

Description: The Administrative Coordinator works as an integral member of the Business Office Team, and is responsible for the coordination of office activities, as directed by, or in the absence of the Practice Manager. Demonstrates good leadership, decision-making, and organizational skills.

Requirements: Preferred Education: High school graduate; A.A.S. or related business degree preferred. Preferred Experience: Four to five years of outpatient ambulatory health care experience; experience in

appointment scheduling. Demonstrate effective communication and leadership skills; Computer experience and medical terminology; high ability to organize diverse tasks and perform them with minimal supervision; knowledge of HMO and other insurance. Must have Keyboarding skills and be familiar with the Windows environment. Contact: 585-723-7000 or 585-368-3023

## **IT AUDIT MANAGER**

### **Company: Candidates on Demand Group**

Description: Our IT audit professionals, who hold industry-recognized certifications, are focused exclusively on IT audit and information security issues. As technology is dynamic and always evolving, we invest in training, education, and research to stay a step ahead. Our professionals are frequently called upon to speak on IT audit issues at regional and national conferences.

Responsibilities: Overall, the IT Audit Manager will be responsible for planning, supervising staff, and executing IT Audit and/or Sarbanes-Oxley Section 404 (Sox 404) IT control projects, as well as support demand creation proposal development. The IT Audit Manager will manage projects to ensure high-quality delivery within the project budget. Managers are to be hands on in the delivery and execution of project tasks for complex technology environments. Managers are expected to have the ability to present and communicate status and issues to client senior management personnel. The IT Audit Manager will set performance expectations for senior and staff level personnel and provide performance feedback. IT Audit Managers have the following responsibilities:

- Participating/leading strategic and tactical initiatives related to new product offerings and services.
- Developing and maintaining relationships with clients and identify new opportunities for business.
- Defining performance expectations for senior and staff level IT auditors and providing performance feedback.

Requirements: Bachelor's degree required. Major in Accounting, Computer Information Systems, or Management Information Systems Major is preferred. MBA and or CPA is a plus. Certified Information Systems Auditor (CISA) or willingness to obtain. Minimum 5 - 10 years of experience in the areas of IT audit, corporate IT Audit, or IT consulting. Strong verbal and written communication skills are required. Candidate should have solid experience in planning engagements, managing IT audit projects, supervising personnel and developing audit work programs. Work experience of at least several years with a top tier consulting firm or a Big Four accounting firm is required. Manager level experience with a Big Four accounting firm, top tier consulting is preferred but not required. This position may require national or international travel.

## **FINANCIAL ADVISOR**

### **Company: Merrill Lynch Global Private Client**

Description: We are currently looking for Financial Advisors for our Central New York Complex Offices. This includes our Rochester, Syracuse and Utica Offices. Many of our most successful Financial Advisors come to Merrill Lynch from fields outside financial advisory services. If your expertise lies in law, banking, accounting, sales, insurance or a similar area – or you have a strong record of relationship building with affluent individuals or small to mid-sized business – discover how you can broaden your professional horizons as a Merrill Lynch Financial Advisor.

Requirements: The ideal candidate has 3 or more years of stable and progressively more responsible experience as a sales professional, attorney, financial planner, or banker developing and establishing long-term relationships with affluent clients. A bachelor's degree is strongly preferred; a masters degree, MBA, JD, CPA, CFP, CIMA, CFA or other related professional certification is a plus.

Company Benefits: Medical Coverage, Dental Coverage, Managed prescription drug coverage, 401(k) savings and investment plan and retirement program. We offer a generous base salary plus cash and stock incentives, even as you build your business. In addition, you will be able to participate in our industry leading compensation. In addition, our Paths of Achievement program provides comprehensive training for over 2 years to develop exceptional client advisory skills in the investment process, balance sheet management, estate plan-

ning, and other competencies to serve a broad range of clients.

Contact: Christopher R. Miller, Phone 585-263-6612

### **ADJUNCT PROFESSOR OPENINGS**

**Company: Monroe Community College**

Openings for Adjunct Spring '08 positions: Anthology/Sociology, General Biology, Geography of Tourism Destinations, Nutrition, Philosophy

Contact: <http://jobs.monroecc.edu>

### **PAYROLL ADMINISTRATOR**

**Company: Accountemps**

Requirements: Accountemps has a Payroll Specialist opportunity, contract to direct hire with a large Rochester based company at their corporate offices. The Payroll Specialist must have strong technical skills, including proficiency with the entire Microsoft Office suite and automated payroll processing services. Excellent communication and customer service skills as well as problem-solving abilities are very essential.

The ideal Payroll Specialist must possess an Associates Degree with 5+ years of relevant payroll and or office experience. Including a willingness to study for the Certified Payroll Professional exam. Temporary to Full Time, \$15.50 to \$16.00 per hour.

Contact: Please call 585-232-6055 or fax us at 232-1047 to be considered for this position.

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### **SPECIAL EDUCATION TEACHER**

**Company: Monroe 2 BOCES**

Secondary level, Full time, 10 months/yr., effective immediately, NYS cert. in Special Ed. K-12 or Students w/ Disabilities 7-12.

For contact info: [www.monroe2boces.org](http://www.monroe2boces.org)